

READING SCHOOL DISTRICT

March 28, 2012

Board Meeting Minutes - March 28, 2012

The regular meeting of the Board of School Directors convened at 7:00 p.m. in the Board Room of the Administration Building, 800 Washington Street, Reading, Pennsylvania. Ms. Stroman, Board President, presided.

PLEDGE OF ALLEGIANCE

After the Pledge of Allegiance, Ms. Stroman asked for a moment of silence for in honor of any member of the Reading School District family who departed since we last met.

BOARD MEMBERS PRESENT

Mrs. Acosta, Mr. Cooper, Mr. Denbowski, Mr. Heebner, Mrs. McCree, Mrs. Torres-Figueroa, Mr. Washington, Ms. Stroman

BOARD MEMBERS ABSENT

Mr. Storch

ADMINISTRATIVE STAFF PRESENT

Mrs. Gokay, Mr. Conn, Mrs. Greth

PUBLIC SPEAKING

Mr. Eddie Moran, 1855 Berks Street - Special Education
Ms. Kelly Brown, 203 North 2nd Stret - Autism

SUPERINTENDENT'S REPORT AND RHS STUDENT REPRESENTATIVE REPORT

There was no Superintendent's Report given. Presentations were made to the Spelling Bee Winners: Marissa Feliciano from Southern Middle School, Gabrielle Papoutsis, IBWL

The Student Representative Report was given by Myriam Joseph.

GENERAL RESOLUTION - HIRING OF SUPERINTENDENT

Upon a motion by Mrs. Acosta and seconded by Mr. Heebner, the Board approved the following General Resolution:

23. BE IT RESOLVED, That Carlinda Purcell, Ed.D. is hereby elected as the District Superintendent for a five (5) year term effective July 1, 2012 to June 30, 2017, at a salary of \$175,000.00.

BE IT FURTHER RESOLVED, That the appropriate officers are authorized to execute the employment agreement with Carlinda Purcell, Ed.D. in accordance with the terms and conditions negotiated between the Board Superintendent Search Committee and the Superintendent elect.

The vote was 8 yeas, 0 nays.

Yeas: Mrs. Acosta, Mr. Cooper, Mr. Denbowski, Mr. Heebner, Mrs. McCree, Mrs. Torres-Figueroa, Mr. Washington, Ms. Stroman

Nays: None. The motion carried.

**HUMAN RESOURCES
FOR EDUCATIONAL
PERSONNEL**

Upon a motion by Mrs. Torres-Figueroa and seconded by Mr. Washington, the Board approved the Human Resources agenda items as follows:

**Instructional
Appointments**

100. Amanda K. Blanco, long-term substitute, Elementary – Grade 6, effective March 26, 2012, through the end of the 2011-2012 school year at a salary of \$40,000.00 prorated, TB1 of the 2011-2012 salary scale.

Ratification

101. Susan M. Garman, long-term substitute, Elementary – Grade 1, effective March 19, 2012, through the end of the 2011-2012 school year at a salary of \$40,000.00 prorated, TB1 of the 2011-2012 salary scale.

Ratification

102. Kerrie A. Kengor, long-term substitute, English Teacher, effective March 19, 2012, through the end of the 2011-2012 school at a salary of \$40,000.00 prorated, TB1 of the 2011-2012 school year. **Ratification**

103. Daniel P. Moser, long-term substitute, Special Education Teacher, effective March 23, 2012, through the end of the 2011-2012 school year at a salary of \$40,000.00 prorated + \$400.00 stipend, TspB1 of the 2011-2012 salary scale. **Ratification**

104. Todd J. Papich, long-term substitute, Elementary – Grade 6, effective March 12, 2012, through the end of the 2011-2012 school year at a salary of \$40,000.00 prorated, TB1 of the 2011-2012 salary scale.

Ratification

105. Krystle Rothenberger, long-term substitute, Elementary – Grade 2, effective March 28, 2012, through the end of the 2011-2012 school year

at a salary of \$40,000.00 prorated, TB1 of the 2011-2012 salary scale.

Ratification

106. That the Board of Directors amends Resolution EP-004 of the January 25, 2012, Human Resources agenda to read:

Christopher J. Evans, long-term substitute, Elementary – Grade 5, **effective January 30, 2012, through the end of the day April 30, 2012**, at a salary of \$40,000.00 prorated, TB1 of the 2011-2012 salary scale.

107. That the Board of Directors amends Resolution EP-074 of the February 22, 2012, Human Resources agenda which read:

Kelly L. Rupert, long-term substitute, ELA Resource Teacher, **effective August 29, 2011, through the end of the 2011-2012 school year**, at a salary of \$40,000.00 prorated, TB1 of the 2011-2012 salary scale.

Ratification

108. That the Board of Directors amends Resolution EP-015 of the January 25, 2012, Human Resources agenda to read:

Courtney L. Maguire, long-term substitute, English Teacher, **effective September 6, 2011, through the end of the 2011-2012 school year**, at a salary of \$40,000.00 prorated, TB1 of the 2011-2012 salary scale.

Ratification

The vote was 8 yeas; 0 nays.

Yeas: Mr. Cooper, Mr. Denbowski, Mr. Heebner, Mrs. McCree, Mrs. Torres-Figueroa, Mr. Washington, Ms. Stroman.

Nays: None. The motion carried.

**Instructional
Resignations,
Terminations and
Retirements**

Upon a motion made by Mrs. Torres-Figueroa and seconded by Mrs. Acosta, the board approved Resolutions EP-109 – 116, as follows:

109. **Susan I. Arters**, Special Education Teacher assigned to Amanda Stout Elementary School, retirement effective at the end of the 2011-2012 school year.

110. **Millyann K. Bittner**, Foreign Language Teacher – German assigned to Reading High School, retirement effective at the end of the 2011-2012 school year.

111. Darren M. Curry, Special Education Teacher assigned to Reading High School, resignation effective at the end of the day December 31, 2011. **Ratification**

112. Judith H. Fichthorn, Special Education/English Teacher assigned to Reading High School, retirement effective at the end of the 2011-2012 school year.

113. Susan A. Gallen, Elementary Teacher – Grade 1 assigned to Thomas Ford Elementary School, resignation effective at the end of the day March 26, 2012. **Ratification**

114. Rosemary Kieffer, Elementary Teacher – Grade 1 assigned to Riverside Elementary School, retirement effective at the end of the 2011-2012 school year.

115. Janet King, English Teacher assigned to Reading High School, retirement effective at the end of the 2011-2012 school year.

116. Jeanette Tompkins, Elementary Teacher – Grade 3 assigned to Amanda Stout Elementary School, retirement effective at the end of the 2011-2012 school year.

The vote was 8 yeas; 0 nays.

Yeas: Mr. Denbowski, Mr. Heebner, Mrs. McCree, Mrs. Torres-Figueroa, Mr. Washington, Mrs. Acosta, Mr. Cooper, Ms. Stroman

Nays: None. The motion carried.

Instructional Leaves of Absence Requests

Upon a motion made by Mrs. McCree and seconded by Mrs. Torres-Figueroa, the board approved Resolutions EP-117 – 121, as follows:

117. Childbearing/childrearing leave, **Brianna Angove**, Special Education/ELA Teacher assigned to Southern Middle School, effective August 27, 2012 through the end of the day November 27, 2012.

118. Childbearing/childrearing leave, **Jill M. Tobias**, Elementary School Counselor assigned to the Reading Opportunity Center for Children, effective July 2, 2012 through the end of the day September 14, 2012.

119. That the Board of Directors amends Resolution EP-680 of the October 26, 2012, Human Resources agenda to read:

That the request for a childrearing leave of absence be granted to Lisa M. Comly, Language Arts Teacher assigned to Northeast Middle School, **effective March 23, 2012 through the end of the 2011-2012 school year.**

Ratification

120. That the Board of Directors amends Resolution EP-683 of the October 26, 2011, Human Resources agenda to read:

That the request for a childrearing leave of absence be granted to Melissa Houptley, Reading Specialist assigned to 13th & Union Elementary School, **effective February 23, 2012 through the end of the day April 9, 2012.** **Ratification**

121. That the Board of Directors amends Resolution EP-684 of the October 26, 2012, Human Resources agenda to read:

That the request for a childrearing leave of absence be granted to Kathleen McKee, Reading Teacher assigned to Reading Intermediate High School, **effective March 2, 2012 through the end of the day April 29, 2012.** **Ratification**

The vote was 8 yeas; 0 nays.

Yeas: Mr. Heebner, Mrs. McCree, Mrs. Torres-Figueroa, Mr. Washington, Mrs. Acosta, Mr. Cooper, Mr. Denbowski, Ms. Stroman

Nays: None. The motion carried.

**Instructional Returns
from Leaves of Absence**

Upon a motion made by Mrs. Acosta and seconded by Mr. Washington, the Board approved Resolutions EP-122 – 127, as follows:

122. Michelle Christie, English Teacher, Reading Intermediate High School, return to duty from a childbearing/childrearing leave of absence, effective March 19, 2012. **Ratification**

123. Crystal Hoffmaster, Special Education/AS Teacher, Reading High School, return to duty from a childbearing/childrearing leave of absence, effective March 2, 2012. **Ratification**

124. June McCray, Special Education Teacher, 10th & Penn Elementary School, return to duty from a childbearing/childrearing leave of absence, effective March 13, 2012. **Ratification**

125. Robert Tulanowski, English Teacher, Reading Intermediate High School, return to duty from an unpaid leave of absence, effective February 27, 2012 and be reassigned to the position of SAP Coordinator. **Ratification**

126. Amanda Umberger, Elementary Teacher – Grade 2, Tyson Schoener Elementary School, return to duty from a childbearing/childrearing leave of absence, effective March 15, 2012. **Ratification**

127. Julie A. Weitzel, Special Education/LS Teacher, Amanda Stout Elementary School, return to duty from a childbearing/childrearing leave of absence, effective March 12, 2012. **Ratification**

The vote was 8 yeas; 0 nays.

Yeas: Mrs. Torres-Figueroa, Mr. Washington, Mrs. Acosta, Mr. Cooper, Mr. Denbowski, Mr. Heebner, Mrs. McCree, Ms. Stroman

Nays: None. The motion carried.

Instructional - Other Resolutions

Upon a motion made by Mrs. Torres-Figueroa and seconded by Mrs. McCree, HR Resolutions EP-128 – 132 were considered:

128. Professional Employee Contract to Diana Bilardo, employee number 7342, hired on November 24, 2008, tenured December 2011, who performed on a satisfactory basis for three years.

129. Professional Employee Contract to Lisa Richter, employee number 7239, hired on November 17, 2008, tenured December 2011, who performed on a satisfactory basis for three years.

130. Professional Employee Contract to Michelle Semian, employee number 7208, hired on November 24, 2008, tenured December 2011, who performed on a satisfactory basis for three years.

131. Professional Employee Contract to Mary Jo Auman, employee number 7572, hired on February 9, 2009, tenured March 2012, who performed on a satisfactory basis for three years.

132. Professional Employee Contract to Kathleen Hannon, employee number 7593, hired on March 3, 2009, tenured March 2012, who performed on a satisfactory basis for three years.

The vote was 8 yeas; 0 nays.

Yeas: Mr. Washington, Mrs. Acosta, Mr. Cooper, Mr. Denbowski, Mr. Heebner, Mrs. McCree, Mrs. Torres-Figueroa, Ms. Stroman

Nays: None. The motion carried.

**HUMAN RESOURCES
FOR SUPPORT STAFF
PERSONNEL**

Upon a motion made by Mrs. Torres-Figueroa and seconded by Mr. Heebner, the Board considered HR Support Resolutions SSP-66 – 69:

**Support Staff
Appointments**

66. Lady M. Angeles, full-time MDS Assistant, One-on-One, effective March 29, 2012, at an hourly rate of \$9.80.

67. Erick J. Escobar, full-time OHI Assistant, One-on-One, effective March 29, 2012, at an hourly rate of \$9.80.

68. Wanda I. Perez, transfer from part-time Lunch Aide assigned to Amanda Stout Elementary School to (RESPA) full-time MR Assistant, One-on-One, effective March 12, 2012, at an hourly rate of \$9.80.

Ratification

69. Timothy B. Whitt, full-time AS Assistant, One-on-One, effective March 29, 2012, at an hourly rate of \$9.80.

The vote was 8 yeas; 0 nays.

Yeas: Mr. Washington, Mrs. Acosta, Mr. Cooper, Mr. Denbowski, Mr. Heebner, Mrs. McCree, Mrs. Torres-Figueroa, Ms. Stroman

Nays: None. The motion carried.

**Support Staff
Retirements,
Resignations, and
Terminations**

Upon a motion made by Mrs. Torres-Figueroa and seconded by Mr. Washington, the Board considered HR Support Resolutions SSP-70 – 76:

70. Kristen Dengler, part-time Lunch Aide assigned to 13th & Green Cottage, resignation effective at the end of the day March 9, 2012.

Ratification

71. Carol Eck, full-time AS Assistant, One-on-One, assigned to Millmont Elementary School, resignation effective at the end of the day March 23, 2012. **Ratification**

72. **Cynthia Fanelli**, full-time ES Assistant assigned to Northwest Middle School, resignation effective at the end of the day March 20, 2012. **Ratification**

73. **Haydee Ramirez**, full-time Cook assigned to Reading High School, resignation effective at the end of the day February 9, 2012. **Ratification**

74. **Erica Rivera**, full-time ELA Assistant assigned to 10th & Penn Elementary School, resignation effective at the end of the day February 23, 2012. **Ratification**

75. **Mercedes Rojas**, full-time LS Assistant assigned to Reading Intermediate High School, retirement effective at the end of the day June 8, 2012.

76. **Melissa Saylor**, full-time LS Assistant assigned to Riverside Elementary School, resignation effective at the end of the day March 23, 2012. **Ratification**

The vote was 8 yeas; 0 nays

Yeas: Mrs. Acosta, Mr. Cooper, Mr. Denbowski, Mr. Heebner, Mrs. McCree, Mrs. Torres-Figueroa, Mr. Washington, Ms. Stroman

Nays: None. The motion carried.

**Support Staff Leaves of
Absence Requests**

Upon a motion made by Mrs. Acosta and seconded by Mrs. Torres-Figueroa, the Board considered HR Support Resolutions SSP-77 – 83:

77. Childbearing/childrearing leave of absence, Desiree M. Corchado, Payroll Clerk, Administration Building, effective June 28, 2012, through the end of the day August 9, 2012.

78. Unpaid leave of absence, Brenda Eck, Head Custodian assigned to the Gateway School for Performing Arts, effective March 14, 2012, through the end of the day April 23, 2012. **Ratification**

79. Unpaid leave of absence, Cynthia Reifsnnyder, Special Education Assistant assigned to 16th & Haak Elementary School, effective March 12, 2012, through the end of the day March 27, 2012. **Ratification**

80. Unpaid leave of absence, Mary Reist, Special Education Assistant

assigned to 10th & Penn Elementary School, effective March 16, 2012, through the end of the day April 13, 2012. **Ratification**

81. Unpaid leave of absence, Sandra Staron, Clerk 4 assigned to Southern Middle School, effective March 6, 2012, through the end of the day March 6, 2013. **Ratification**

82. Unpaid leave of absence, Letty Vazquez Pena, full-time ELA Assistant assigned to the Reading Career and Technology Center, effective February 10, 2012, through the end of the day April 10, 2012. **Ratification**

83. General leave of absence, Tuzylene Wonnie, part-time Hall Monitor assigned to Reading High School, effective February 28, 2012, through the end of the 2011-2012 school year. **Ratification**

The vote was 8 yeas, 0 nays.

Yeas: Mr. Cooper, Mr. Denbowski, Mr. Heebner, Mrs. McCree, Mrs. Torres-Figueroa, Mr. Washington, Mrs. Acosta, Ms. Stroman

Nays: None. The motion carried.

**Support Staff Returns
from Leaves of Absence**

Upon a motion made by Mrs. Torres-Figueroa and seconded by Mr. Washington, HR Resolutions 84 – 87 were considered:

84. That Cassi Adamczyk, Clerk 5, Curriculum Department, return to duty from a childbearing/childrearing leave of absence, effective March 5, 2012. **Ratification**

85. That Ydany Coste, Lunch Aide assigned to 13th & Green Elementary School, return to duty from a childbearing/childrearing leave of absence, effective March 15, 2012. **Ratification**

86. That Cynthia Reifsnyder, Special Education Assistant assigned to 16th & Haak Elementary School, return to duty from an unpaid leave of absence effective March 28, 2012.

**Note the passing of
Jeannette Kauffman,
support staff employee**

Other

87. That the Board of Directors notes the passing of Jeanette I. Kauffman, District -Wide Special Education Floater, on March 7, 2012.

The vote was 8 yeas, 0 nays.

Yeas: Mr. Denbowski, Mr. Heebner, Mrs. McCree, Mrs. Torres-Figueroa, Mr. Washington, Mrs. Acosta, Mr. Cooper, Ms. Stroman

Nays: None. The motion carried.

CURRICULUM AND TECHNOLOGY

Upon a motion made by Mr. Cooper and seconded by Mrs. Torres-Figueroa, the board considered Curriculum Resolutions 41 – 44:

Amendment - Resolution for field trip to Germany in September 2012

41. Amendment to Resolution CUR-127 from the October 26, 2011 board meeting:

Approval of a Category 3 field trip to Reutlingen, Germany from September 25, 2012 – October 9, 2012, so fundraising may begin. Sixteen high school students under the direction of Mrs. Riegel-Martinez, Mrs. Clewell and Mr. Duggan will attend. The cost to the district is \$1,000 for transportation, plus \$4,325 for two substitute teachers.

Amendment - Resolution for field trip to Walt Disney World in Florida in December 2012

42. Amendment to Resolution CUR-84 from the June 22, 2011 board meeting:

Approval of a Category 3 field trip to Walt Disney World in Orlando, Florida, from December 4, 2012 – December 8, 2012, so fundraising may begin. Students in grades 9-12 from RIHS and RHS, under the direction of Mr. Richards, Mr. Simpson, Mr. DiCarne, Mr. Smith and Ms. Martinez-Crespo will attend. One nurse and one administrator will also be in attendance. The cost to the district will be \$4,532 for five substitute teachers.

Ratification - MOU with Community Prevention Partnership

43. Ratification of the Memorandum of Understanding between the Community Prevention Partnership of Berks County and the district in the amount of \$80,000 per year from October 1, 2011 to September 30, 2014, to provide the Community Centered Healthy Marriage and Relationship Project at the Reading Intermediate High School.

Field Trip to Wildwood, NJ for Color Guard and Drumline Competition

44. Category 3 field trip to Wildwood, New Jersey from May 2, 2012- May 6, 2012, for a color guard and drumline competition in the TIA Atlantic Coast Championships. Twenty-four students from RIHS and RHS under the direction of Mr. Simpson and Ms. Wolfe will attend. No cost to the district.

The vote was 8 yeas, 0 nays.

Yeas: Mr. Heebner, Mrs. McCree, Mrs. Torres-Figueroa, Mr. Washington, Mrs. Acosta, Mr. Cooper, Mr. Denbowski, Ms. Stroman

Nays: None. The motion carried.

FINANCE AND LEGAL RESOLUTIONS Upon a motion made by Mr. Cooper and seconded by Mrs. McCree, the Board considered Resolutions FIN-34 – 38 and 40:

Bill Lists, Financial Reports

34. Approval of Bill List for February 2012 for:

General Fund	\$4,459,373.86
Food Service	\$1,435,304.09
Trust and Agency	\$ 24,129.14
Special Revenues - no checks in February	
Scholarships - no checks in February	
TOTAL	\$5,918,807.09

35. Approval of Bill List for March 2012 for:

2001 G.O. Bond Fund	\$ 4,858.68
2008 G.O. Bond Fund	\$3,407,243.49
TOTAL	\$3,412,102.17

36. Financial Reports:
2001 Bond Fund for January 31, 2011
2008 Bond Fund for January 31, 2011
Treasurer's Report for period ending January 31, 2011
Investment Report for January 31, 2011
2011-12 Revenues and Expenditures Status Report for January 31, 2011

Real Estate Tax Refunds 37. Refunds of school real estate assessment reductions in the amount of \$21,975.95.

Memorandum of Understanding with Reading Police Dept. - Lapse 38. WHEREAS, the Department of the Auditor General, Bureau of School Audits, performed and audit of the Reading School District for the Fiscal Years ended June 30, 2005 and 2006 and;

WHEREAS, there was a finding contained in the audit report involving the lapse of a Memorandum of Understanding with the Reading Police Department;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors approves the following response to the PA Department of Education in response to the audit performed by the Department of

Auditor General, Bureau of School Audits:

MEMORANDUM OF UNDERSTANDING - The Reading School District acknowledges that the Memorandum of Understanding with the Reading Police Department was inadvertently allowed to lapse. Corrective action has been taken. The Memorandum of Understanding is attached as well as the Board Policy No. 225 - Relations with Law Enforcement Agencies. The updated policy which includes a review and update of the Memorandum of Understanding every two years was approved by the Board at the February 22, 2012 board meeting.

Agreement for consulting services w/L. Hemming – Cohort 6 grant

40. Agreement with Linda Henning for consulting services for the purpose of reviewing, making recommendations and overseeing the 21st Century Community Learning Centers Cohort 6 grant, effective April 2, 2012 through September 30, 2012, at a fee of \$350.00 per day, not to exceed \$35,000.00, subject to the execution of an independent contractor agreement providing, in part, for Ms. Henning to pay all payroll taxes and provide proof of professional liability insurance. This agreement to be funded through the 21st CCLC Cohort 6 grant.

The vote was 8 yeas; 0 nays.

Yeas: Mrs. McCree, Mrs. Torres-Figueroa, Mr. Washington, Mrs. Acosta, Mr. Cooper, Mr. Denbowski, Mr. Heebner, Ms. Stroman.

Nays: None. The motion carried.

Refunding of outstanding G.O. Bonds, Series A of 2003

Upon a motion made by Mr. Cooper, and seconded by Mrs. Torres-Figueroa, the board considered Resolution FIN-39:

39. Approves a resolution approving an advance refunding of a portion of the outstanding G.O. Bonds, Series A of 2003; including a trigger: authorizing the Board Finance Committee and the Director of Finance, in consultation with the Financing Team to proceed with the refunding subject to a minimum percentage savings, net of cost of issuance, of three percent (3%).

Financing Team for the refunding will include:
Financial Advisors - Concord Public Financial Advisors
Underwriters - RBC Capital Markets
Bond Counsel - Stevens and Lee
Solicitors - Masano and Bradley - John Bradley
Brumbach, Mancuso and Fegley - John Stott

BE IT FURTHER RESOLVED That the board officers are authorized to execute appropriate documents to implement this resolution, subject to the approval of the Bond Counsel and the Board Solicitor.

The vote was 8 yeas; 0 nays.

Yeas: Mrs. Torres-Figueroa, Mr. Washington, Mrs. Acosta, Mr. Cooper, Mr. Denbowski, Mr. Heebner, Mrs. McCree, Ms. Stroman.

Nays: None. The motion carried.

**FACILITIES AND
SECURITY
RESOLUTIONS**

Upon a motion made by Mr. Cooper, and seconded by Mrs. Acosta, the board considered Resolutions FAC-13 – 20:

**PDE-3074 for
remediation, cleanup
and capping of Windsor
and Ritter**

FAC-13 BE IT RESOLVED, That the Board of School Directors approves Non-Reimbursable Form PDE 3074 (a) for remediation, cleanup, and capping of the Windsor and Ritter Streets Site in Reading, PA. (Form attached.)

FAC-13-A

**717 Tulpehocken Street
Change Orders**

FAC-14 BE IT RESOLVED, That the Board of School Directors authorizes administration to approve Change Order 003-EC to AN Lynch Co. (Electrical Contractor) to provide a raceway for District required and approved wireless access points and to provide one additional fixture in corridor. Total cost for Change Order 003-EC: \$1,550.00. Monies to be taken from the 2008 Bond Fund.

FAC-14-A

FAC-15 BE IT RESOLVED, That the Board of School Directors authorizes administration to approve Credit Change Order 001-HC from Myco Mechanical, Inc. (Heating Contractor) for the deletion of the dust collector distribution system and an increase of the dust collector pad size. Total credit: \$1,505.00.

FAC-15-A

FAC-16 BE IT RESOLVED, That the Board of School Directors authorizes administration to approve Change Order 002-FPC to Fire Protection Industries (Fire Protection Contractor) to furnish and install pendent flex head sprinkler units in lieu of hard piping assemblies and install upright sprinkler head in Data/Tele #116. Total cost for Change Order 002-FPC: \$1,582.00. Monies to be taken from the 2008 Bond Fund.

FAC-16-A

FAC-17 BE IT RESOLVED, That the Board of School Directors authorizes administration to approve Change Order 003-GC to ER Stuebner (General Contractor) to paint aluminum bars for mounting letters on the exterior building sign and to change the finish in shop area to semi gloss. Total cost for Change Order 003-GC (includes credit of \$225 for a deduction of 80 sq. ft. of suspended gypsum drywall ceiling in Data/Tele #116): \$471.76. Monies to be taken from the 2008 Bond Fund.

FAC-17-A

**Amanda Stout Benners
Court Change Orders**

FAC-18 BE IT RESOLVED, That the Board of School Directors authorizes administration to ratify Change Order SC 1B-2 (approved by the Superintendent as Change Directive 001-SC) to Empire Services (Site Contractor) for the removal of the existing manhole at the intersection of Muhlenberg and Maple Streets and the installation of a new junction box. The existing terra cotta manhole could not accept the new 20" o.d. stormwater pipe. (Unforeseen condition.) Total cost of Change Order PC 1B-2: \$5,824.00. Monies to be taken from the 2008 Bond Fund.

FAC-18-A

FAC-19 BE IT RESOLVED, That the Board of School Directors authorizes administration to approve Credit Change Order PC 1B-3 from JBM Mechanical (Plumbing Contractor) for Phase IA fixture requirement reduction (credit) for gang toilets and a replacement of trap primers with Proset trap guards. Total credit: \$4,394.26.

FAC-19-A

FAC-20 BE IT RESOLVED, That the Board of School Directors authorizes administration to ratify Change Order GC 1B-4 (Change Directive 005-GC, 1/20/12, cost \$9,105.73) to Lobar Inc. (General Contractor) for spray on vapor barrier applied at the Muhlenberg Addition, replacing wall mounted soap dispensers with countertop mounted, installing primed Densdeck in lieu of Densglass at Muhlenberg Addition parapet wall, and the deletion of specified door hardware (credit). Authorized approval for GC 1B-4 also includes the excavation of unsuitable soils at the piers/Play Deck at a cost of \$2,475.81. Total cost of Changer Order GC 1B-4: \$11,581.54. Monies to be taken from the 2008 Bond Fund.

FAC-20-A

The vote was 8 yeas; 0 nays

Yeas: Mr. Washington, Mrs. Acosta, Mr. Cooper, Mr. Denbowski, Mr. Heebner, Mrs. McCree, Mrs. Torres-Figueroa, Ms. Stroman.

Nays: None. The motion carried.

**RSD Building Repairs -
Architectural/Engineering
Services Proposal**

Upon a motion made by Mr. Cooper, and seconded by Mr. Denbowski, the board considered Resolution FAC-21.

NOTE: Mr. Denbowski made a motion to table this resolution, however, Mr. Cooper was not willing to table the resolution.

FAC-21 Accepts the Professional Architectural/Engineering Services Proposal submitted by Kautter and Kelley Architects for the Reading School District Building Repairs Project pending district solicitor review and approval. Monies to be taken from the 2008 Bond Fund. **FAC-21-A**

The vote was 5 yeas; 3 nays.

Yeas: Mr. Cooper, Mr. Heebner, Mrs. McCree, Mrs. Torres-Figueroa, Mr. Washington

Nays: Mrs. Acosta, Mr. Denbowski, Ms. Stroman.

The motion carried.

**Settlement of Litigation
Reading Intermediate
High School**

Upon a motion made by Mr. Cooper and seconded by Mrs. Torres-Figueroa, the board considered Resolution FAC-22.

RESOLVED that:

1. The School District authorizes the administration to execute and enter into on behalf of the Reading School District settlement agreements with the following suppliers of Drum Construction Company, Inc. on the Citadel Project, who have commenced litigation or otherwise taken timely action to preserve their payment surety bond claims, for payments in the following amounts, in exchange for the supplier's affidavit attesting to the validity and amount of the claim, release of all of its claims on the Reading Citadel Intermediate High School Project and an assignment of all of its Project-related claims against Drum Construction, Inc. and Colonial Surety

Company, together with the supplier's agreement to file a settlement praecipe of any pending Berks County litigation if and when asked to do so by the School District's counsel, such settlement agreements to be in such form as may be approved by the School District's special construction counsel, Venzie, Phillips & Warshawer:

Groffdale Concrete, Inc.	\$38,000
Cavan Construction Co., Inc.	\$95,000
Telco, Inc.	\$ 7,000
R.B. Christol, Inc.	\$12,000
Carroll Engineering, Inc.	\$14,000
Moore Outdoor Rejuvenation, Inc.	\$20,000

2. The School District authorizes the administration to negotiate, and if such negotiations are successful, execute and enter into on behalf of the Reading School District settlement agreements with the following suppliers of Drum Construction Company, Inc. on the Citadel Project, who have commenced litigation under Drum's payment surety bond, for payments in the following amounts, in exchange for the supplier's affidavit attesting to the validity and amount of the claim, release of all of its claims on the Reading Citadel Intermediate High School Project and an assignment of all of its Project-related claims against Drum Construction, Inc. and Colonial Surety Company, together with the supplier's agreement to file a settlement praecipe of any pending Berks County litigation if and when asked to do so by the School District's counsel, such settlement agreements to be in such form as may be approved by the School District's special construction counsel, Venzie, Phillips & Warshawer:

Pro Max Fence Systems, Inc.	\$42,000
JL Enterprises, Inc. (Geroni)	\$11,000

3. The School District authorizes the administration to negotiate, and if such negotiations are successful, to execute and enter into on behalf of the Reading School District a settlement agreement with Colonial Surety Company for the payment of \$25,051.32 (which is the total of the amounts Colonial Surety Company paid suppliers Landis Mechanical Group, Inc. and Lincoln Pavement Services, Inc. to settle their bond claims) in exchange for the dismissal with prejudice of all

claims asserted by Colonial Surety Company in any pending litigation and an assignment of all the rights Colonial Surety Company obtained from suppliers Landis Mechanical Group, Inc. and Lincoln Pavement Services, Inc. In addition, Reading School District will provide releases of the payment bond claims made against Colonial Surety Company: (a) by the suppliers mentioned in paragraph 1 of this Resolution; and (b) by the suppliers mentioned in paragraph 2 of this Resolution if such settlements are consummated. Colonial Surety Company and the School District shall reserve all of their rights, claims and defenses with respect to: (i) any payment bond claims not settled pursuant to paragraph 1 or 2 of this Resolution; (ii) Drum Construction Company, Inc.; and (iii) Univest Bank and Trust Co. The settlement agreement shall be in such form as may be approved by the School District's special construction counsel, Venzie, Phillips & Warshawer.

4. The School District authorizes and directs the administration to deduct, reduce and/or recoup from the contract balance of Drum Construction Company, Inc. the amounts of the settlement payments set forth in paragraphs 1, 2 and 3 of this Resolution because the contract balance was not earned by Drum Construction Company, Inc. to the extent of the nonpayment of these suppliers. The School District denies liability to any other suppliers of Drum Construction Company, Inc. on the Citadel Project, but reserves the right to similarly deduct, reduce and/or recoup from the contract balance of Drum Construction Company, Inc. the amount of any other supplier payment should the School District determine that any other such suppliers be paid.

5. Special construction counsel Venzie, Phillips & Warshawer is authorized to include in any of the settlement agreements contemplated by paragraphs 1 through 4 of this Resolution such terms as may be mutually agreed by Colonial Surety Company and Univest Bank and Trust Co., or otherwise appropriate, to preserve their rights, claims and defenses as between one another.

The vote was 8 yeas; 0 nays.

Yeas: Mrs. Acosta, Mr. Cooper, Mr. Denbowski, Mr. Heebner, Mrs. McCree, Mrs. Torres-Figueroa, Mr. Washington, Ms. Stroman

Nays: None. The motion carried

STUDENT SERVICES

Upon a motion made by Mr. Cooper and seconded by Mrs. Torres-Figueroa, the board considered Resolutions SS-21 – 26 and 28-32.

Contract with New Story SS-21 BE IT RESOLVED, That the Board of School Directors ratifies the 2011 – 2012 Contract between New Story, 1300 New Holland Road, Reading, PA 10607 and the Reading School District, to provide educational services to special education students based on the students' Individual Education Plan (IEP). Duration, tuition rate, and services provided are detailed below. Total cost not to exceed \$229,030.50. (General Fund-Special Education Account# 10-1231-000-1-00-19-0-0-563 and Account # 10-1231-000-3-00-19-0-0-563)

ID# 112475

Start Date: 02/14/12 – 06/05/12 Tuition (71 days @ \$144.00/day) \$10,224.00

ID# 108412

Start date: 01/11/12 – 6/5/12 Tuition (93 days @ \$144.00/day) \$13,392.00
Behavior Consultation – (\$80.00/hr x 20 hr/mth x 4.5 mth) 7,200.00
Individual Career Counseling – (\$75.00/hr x 3 hr/wk x 18.5 wks) 4,162.50
Total \$24,754.50

ID# 113202

Start Date: 01/24/12 – 06/05/12 Tuition (86 days @ \$144.00/day) \$12,384.00
Behavior Consultation – (\$80.00/hr x 20 hrs/mth x 3 mth) 4,800.00
Individual Career Counseling – (\$75.00/hr x 30 hrs/wk x 17 wks) 38,250.00
Personal Care – (\$20.00/hr x 30 hrs/wk x 17 wks) 10,200.00
Total \$65,634.00

ID# 110350

Start Date: 01/24/12 – 06/05/12 Tuition (86 days @ \$144.00/day) \$12,384.00
Behavior Consultation – (\$80.00/hr x 20 hrs/mth x 3 mth) 4,800.00
Individual Career Counseling – (\$75.00/hr x 30 hrs/wk x 17 wks) 38,250.00
Personal Care – (\$20.00/hr x 30 hrs/wk x 17 wks) 10,200.00
Total \$65,634.00

ID# 316118

Start Date: 01/17/12 – 06/05/12 Tuition (90 days @ \$144.00/day) \$12,960.00

ID# 316348

Start Date: 02/06/12 – 06/05/12 Tuition (77 days @ \$144.00/day) \$11,088.00

ID# 107708

Start Date: 02/02/12 – 06/05/12 Tuition (79 days @ \$144.00/day) \$11,376.00

ID# 300121

Start Date: 02/27/12 – 06/05/12 Tuition (64 days @ \$144.00/day) \$9,216.00

ID# 127537

Start Date: 02/27/12 – 06/05/12 Tuition (64 days @ \$144.00/day) \$9,216.00

ID# 122715

Start Date: 02/29/12 – 06/05/12 Tuition (62 days @ \$144.00/day) \$8,928.00

SS-21-A

SS-22 BE IT RESOLVED, That the Board of School Directors ratifies the 2011 – 2012 Contract between New Story, 345 N. Wyomissing Boulevard, Wyomissing, PA, 19610 and the Reading School District, to provide educational services, detailed below, to a special education Intermediate High School student, based on his/her Individual Education Plan (IEP). Total cost not to exceed \$14,175.00. (General Fund-Special Education Account# 10-1233-000-1-00-19-0-0-563)

ID# 107446

Start Date: 01/17/12 – 06/05/12 Tuition (90 days @ \$157.50/day) \$14,175.00

SS-22-A

**Agreement for
Independent
Educational Evaluation**

SS-23 BE IT RESOLVED, That the Board of School Directors approves an agreement for an Independent Educational Evaluation (IEE), at district expense, between Dr. Kara Schmidt and the Reading School District for a special education student, ID# 303638, at a cost not to exceed \$4,000.00. (General Fund – Special Education Account # 10-2142-000-0-00-19-0-0-330)

SS-23-A

**Agreement with BCIU
for Alsace placement of
students**

SS-24 BE IT RESOLVED, That the Board of School Directors ratifies the 2011 – 2012 contract between the Berks County Intermediate Unit (BCIU) and the Reading School District to include the placement of students, listed below, at the Berks County Learning Academy at Alsace to received special education in a setting providing emotional support, based on the students' Individual Education Plan (IEP). The tuition rate is \$160.00 per day per student with a total cost for all students listed not to exceed \$45,600.00. (General Fund/Special Education Account # 10-1231-000-1-00-19-0-0-322 and Account # 10-1231-000-3-00-19-0-0-322)

ID# 118131

Start date 1/23/12 – 06/07/12 Tuition (91 days @ \$160.00/day) \$14,560.00

ID# 111071

Start date 2/23/12 – 06/07/12 Tuition (69 days @ \$160.00/day) \$11,040.00

ID# 305692

Start date 3/01/12 – 06/07/12 Tuition (63 days @ \$160.00/day) \$10,080.00

ID# 129545

Start date 3/02/12 – 06/07/12 Tuition (62 days @ \$160.00/day) \$ 9,920.00

Contract with CHOR

SS-25 BE IT RESOLVED, That the Board of School Directors ratifies the 2011 – 2012 Contract between the Reading School District and The Children’s Home of Reading Day Academy (CHOR Day Academy) providing educational and counseling services to special education students in an emotion support setting, based on the student’s Individual Education Plan (IEP). Tuition rate is \$119.00 per day per student. The total cost of services not to exceed \$19,754.00. (General Fund/Special Education Account # 10-1231-000-3-00-19-0-0-563)

ID# 115085

Start date 12/14/11 – 06/06/12 Tuition (99 days @ \$119.00/day) \$11,781.00

ID# 118371

Start date 02/27/12 – 06/07/12 Tuition (67 days @ \$119.00/day) \$ 7,973.00

SS-25-A

Contract with Pediatric Therapeutic Services

SS-26 BE IT RESOLVED, That the Board of School Directors ratifies the Therapy Services Contract between the Reading School District and Pediatric Therapeutic Services, providing a range of pediatric therapy services by locating and providing Independent Contracted Therapist to add Speech Therapy services at a cost of \$69.00 per hour. All other terms and conditions outlined in the original Reading School District Agreement for services, dated July 1, 2011 remain fully in force. These rates are effective for the remainder of the 2011 – 2012 school year. Cost not to exceed \$20,700.00. (General Fund/Special Education Account # 10-1225-890-0-00-19-0-0-330)

SS-27 THIS RESOLUTION WAS PULLED AT THE COMMITTEE-OF-THE-WHOLE

Agreement with Berks Counseling Center

SS-28 BE IT RESOLVED, That the School Board of Directors approves the 2012 Agreement, from February 1, through June 30, 2012, between Berks Counseling Center (BCC) and the Reading School District to provide Student Assistance Program (SAP) services to all elementary, Intermediate High School and the Reading High School. SAP Assessments are funded through the Council on Chemical Abuse and other sources. SAP services and training are provided at no cost to the District.

SS-28-A

MOU with Goodwill Keystone

SS-29 BE IT RESOLVED, That the School Board of Directors approves the 2012 MOU between Goodwill Keystone Area and the Reading School District to operate the Berks County Summer Work Experience and Assessment Program (SWEAP) at Reading High School for students with an Individual Education Plan (IEP). The purpose of the program is to provide job readiness and placement as well as retention and advancement services to individuals with disabilities and others to attain self-sufficiency due to unemployment, under-employment, and lack of careers access, educational or community resources that promote independence. The program will operate from June 18 thru August 3, 2012. Program is funded through TNAF, Goodwill Campaign fund and other sources.

SS-29-A

Amendment – Agreement with Caron Foundation

SS-30 BE IT RESOLVED, That the Board of School Directors approves Amendment 1 to the 2011 – 2012 Agreement between the Caron Foundation and the Reading School District to provide Student Assistance Program (SAP) Services to the Middle and Gateway Schools. The amendment indicates two funding sources and additional coordination services at no cost to the district.

SS-30-A

Settlement Agreement

SS-31 BE IT RESOLVED, That the Board of School Directors authorizes the Reading School District to approve a Settlement

Agreement regarding Student, ID# 127052, to fund 1260 (One Thousand Two Hundred sixty) hours of compensatory education, at a cost of \$60.00 per hour, not to exceed \$75,600.00 (Seventy-Five Thousand Six Hundred Dollars) to be paid only after parent/guardian produce legitimate educational expense receipts, for sole benefit of said student. The Reading School District also agrees to pay a sum not to exceed \$10,562.50 (Ten Thousand Five Hundred Sixty Two Dollars and Fifty Cents) payable to Connolly, Jacobson, and John Law Office for documented attorney's fees. (General Fund-Special Education) (Compensatory Education - Account # 10-1241-000-1-00-19-0-0-330; Legal Fees – Account# 10-2350-000-0-01-19-0-1-330)

SS-31-A

SS-32 BE IT RESOLVED, That the Board of School Directors authorizes the Reading School District to approve a Settlement Agreement regarding Student, ID# 106891, to fund 433 (Four Hundred Thirty Three) hours of compensatory education, at a cost of \$60.00 per hour, not to exceed \$25,980.00 (Twenty-Five Thousand Nine Hundred and Eighty Dollars) to be paid only after parent/guardian produce legitimate educational expense receipts, for sole benefit of said student. The Reading School District also agrees to pay a sum not to exceed \$15,000.00 (Fifteen Thousand Dollars) payable to McAndrews Law Office for documented attorney's fees. (General Fund-Special Education) (Compensatory Education - Account # 10-1231-000-3-00-19-0-0-330 and Legal Fees – Account# 10-2350-000-0-01-19-0-1-330)

SS-32-A

The vote was 8 yeas; 0 nays.

Yeas: Mr. Cooper, Mr. Denbowski, Mr. Heebner, Mrs. McCree, Mrs. Torres-Figueroa, Mr. Washington, Mrs. Acosta, Ms. Stroman

Nays: None. The motion carried.

**COMMUNICATIONS
AND POLICY**

Upon a motion made by Mr. Cooper and seconded by Mrs. Torres-Figueroa, the board considered Resolutions CRP-9-10.

**New Policy 132-Alt Ed
for Disruptive Youth 1st
Reading**

CRP-9 Second Reading of new policy 132-Alternative Education for Disruptive Youth.

**2012-13 RSD Calendar –
2nd Reading**

CRP-10 Second Reading of the 2012-13 Reading School District Calendar.

The vote was 8 yeas; 0 nays.

Yeas: Mr. Denbowski, Mr. Heebner, Mrs. McCree, Mrs. Torres-Figueroa, Mr. Washington, Mrs. Acosta, Mr. Cooper, Ms. Stroman

Nays: None. The motion carried.

**New Policy-Service
Animals in Schools – 1st
Reading**

Upon a motion made by Mr. Cooper and seconded by Mrs. McCree, the board considered Resolution CRP-11.

CRP-11 First Reading of new policy – Service Animals in Schools.

The vote was 8 yeas; 0 nays.

Yeas: Mr. Heebner, Mrs. McCree, Mrs. Torres-Figueroa, Mr. Washington, Mrs. Acosta, Mr. Cooper, Mr. Denbowski, Ms. Stroman

Nays: None. The motion carried.

**EXTRACURRICULAR
ACTIVITIES**

Upon a motion made by Mr. Cooper and seconded by Mr. Washington, the board considered Resolutions EX-12-17.

**Retracting Names from
previous resolution**

EX-12 BE IT RESOLVED, That the Board of School Directors retracts the following names from resolution EX-1 that were approved on February 22, 2012. They were previously Board approved in resolution EX-58 on November 22, 2011.

Comm. Tech

Bus Duty	Kristine Donnelly	\$500.00
Bus Duty	Zoe DeHart	\$500.00
Spelling Bee	Donna Fanelli	\$200.00

EX-13 BE IT RESOLVED, That the Board of School Directors retracts the following names from resolution EX-1 that were approved on February 22, 2012. They were previously Board approved in resolution EX-62 on November 22, 2011.

SYSOP

Southern	Amy Anders	\$900.00
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	Southern	Gwen Dietrich	\$100.00																																	
	Southern	Duane Kring	\$500.00																																	
Compensation for extracurricular activities	<p>EX-14 BE IT RESOLVED, That the Board of School Directors approves the compensation for the following extracurricular activities for the 2011-2012 school year to be paid from the General Fund (Building Budget).</p> <p><u><i>Southwest Middle</i></u></p> <p>Bus Duty Karl Ruch \$1,800.00</p>																																			
Amendment – Spring Coaching Positions	<p>EX-15 BE IT RESOLVED, That the Board of School Directors amends resolution EX-39 that was adopted on August 24, 2011 listing individuals and compensation for Spring coaching positions and extracurricular assignments to be read as follows:</p> <p><u><i>Southwest Middle School Baseball</i></u></p> <table border="0"> <tr> <td>Head Coach</td> <td>ADD</td> <td>Fernando Rivera-Molina</td> </tr> <tr> <td></td> <td>REMOVE</td> <td>Paul Waters</td> </tr> <tr> <td>Asst. Coach</td> <td>ADD</td> <td>Scott Emerich</td> </tr> <tr> <td></td> <td>REMOVE</td> <td>Fernando Rivera-Molina</td> </tr> </table> <p><u><i>Southern Middle School Baseball</i></u></p> <table border="0"> <tr> <td>Head Coach</td> <td>ADD</td> <td>Javier Garcia</td> </tr> <tr> <td></td> <td>REMOVE</td> <td>Craig Richards</td> </tr> <tr> <td>Asst. Coach</td> <td>ADD</td> <td>John Golonka</td> </tr> <tr> <td></td> <td>REMOVE</td> <td>Javier Garcia</td> </tr> </table> <p><u><i>Northwest Middle School Baseball</i></u></p> <table border="0"> <tr> <td>Head Coach</td> <td>ADD</td> <td>Tim Donaldson</td> </tr> <tr> <td></td> <td>REMOVE</td> <td>Jon Marino</td> </tr> <tr> <td>Asst. Coach</td> <td>ADD</td> <td>David Junior-Berrios</td> </tr> </table>			Head Coach	ADD	Fernando Rivera-Molina		REMOVE	Paul Waters	Asst. Coach	ADD	Scott Emerich		REMOVE	Fernando Rivera-Molina	Head Coach	ADD	Javier Garcia		REMOVE	Craig Richards	Asst. Coach	ADD	John Golonka		REMOVE	Javier Garcia	Head Coach	ADD	Tim Donaldson		REMOVE	Jon Marino	Asst. Coach	ADD	David Junior-Berrios
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Head Coach	ADD	Tim Donaldson																																		
	REMOVE	Jon Marino																																		
Asst. Coach	ADD	David Junior-Berrios																																		

REMOVE Eric Storch

\$1,050.0

Northeast Middle School Baseball

Head Coach ADD Dan Lavia
REMOVE Brad Livingston

High School Baseball

Asst. Varsity Coach ADD Matt Kozlowski
REMOVE Jose Torres
Head JV Coach ADD Jose Torres
REMOVE Dalmaso Lamos
Head Fresh. Coach ADD Jeffrey Soto
REMOVE Joseph Schroeder

High School Softball

Asst. Varsity Coach ADD Brittney Light
REMOVE TBA

High School Track

Asst. Coach ADD Matthew Bailey
REMOVE Toni Crater
Asst. Coach ADD Jedidiah Brown
REMOVE Eric Jenkins

Middle School Track

Asst. Coach ADD Laura Ritter
REMOVE Rachel Kurtz
Asst. Coach ADD Michael Gilmore
REMOVE James Whalen

**Amendment –
Fall/Winter/Spring
Game Co-Manager**

EX-16 BE IT RESOLVED, That the Board of Schools Directors amends resolution EX-41 to be read as follows:

BE IT RESOLVED, That the Board of School Directors approves Carlette Conde for position of fall/winter/spring game co-manager for the 2011-2012 school year at a salary of \$1,335.34. **Salary payments to be made in two (2) installments; one payment at the end of fall and one payment at the end of winter of \$667.67 each.**

**Spring Game Co-
Manager Appointment**

EX-17 BE IT RESOLVED, That the Board of School Directors approves Devin Edwards for position of spring game co-manager for the remainder of the 2011-2012 school year in which his salary payment is to be made in one payment at the end of spring for \$664.66.

The vote was 8 yeas; 0 nays.

Yeas: Mrs. McCree, Mrs. Torres-Figueroa, Mr. Washington, Mrs. Acosta, Mr. Cooper, Mr. Denbowski, Mr. Heebner, Ms. Stroman

Nays: None. The motion carried.

**GENERAL
RESOLUTIONS**

GENERAL RESOLUTIONS WERE INTRODUCED AT THIS TIME.

Expulsions

General Resolutions 18-22 were expulsions. All motions were made by Mrs. McCree and seconded by Mr. Cooper.

GEN-18 Student No. 116234.

GEN-19 Student No. 111106.

GEN-20 Student No. 112299.

GEN-21 Student No. 311608.

GEN-22 Student No. 104569.

All resolutions were approved by votes of 8 yeas; 0 nays.

Yeas: Mrs. Acosta, Mr. Cooper, Mr. Denbowski, Mr. Heebner, Mrs. McCree, Mrs. Torres-Figueroa, Mr. Washington, Ms. Stroman

Nays: None. The motions carried.

No other business was conducted. A motion to adjourn was made by Mr. Cooper, and this was seconded by Mrs. McCree. The meeting adjourned at 9:29 p.m.

*Linda A. Greth
Secretary of the Board*

