

# READING SCHOOL DISTRICT    July 24, 2013

## Regular Board Meeting July 24, 2013

The regular meeting of the Board of School Directors of the Reading School District was called to order at 7:00 p.m. by Mr. Cooper, president. The meeting was held in the Board Room of the Administration Building.

|   |  |                |              |             |             |                    |       |             |                    |       |                |                    |       |                |  |       |             |                  |       |             |                             |       |
|---|--|----------------|--------------|-------------|-------------|--------------------|-------|-------------|--------------------|-------|----------------|--------------------|-------|----------------|--|-------|-------------|------------------|-------|-------------|-----------------------------|-------|
| <b>PLEDGE OF ALLEGIANCE</b>                                     | After the Pledge of Allegiance, Mr. Cooper asked for a moment of silence.  |                |              |             |             |                    |       |             |                    |       |                |                    |       |                |  |       |             |                  |       |             |                             |       |
| <b>BOARD MEMBERS PRESENT</b>                                    | Mrs. Acosta, Mr. Cinfici, Mr. Heebner, Mrs. McCree, Mr. Washington, Mr. Cooper   |                |              |             |             |                    |       |             |                    |       |                |                    |       |                |  |       |             |                  |       |             |                             |       |
| <b>BOARD MEMBERS ABSENT</b>                                     | Mr. Storch, Ms. Stroman, Mrs. Torres-Figueroa  |                |              |             |             |                    |       |             |                    |       |                |                    |       |                |  |       |             |                  |       |             |                             |       |
| <b>PUBLIC SPEAKING</b>  | <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Robert Heebner</td> <td style="width: 33%;">Board Member</td> <td style="width: 33%;">Use of Pool</td> </tr> <tr> <td>Oriana Diaz</td> <td>601 Eisenbrown St.</td> <td>Pre-K</td> </tr> <tr> <td>Holly Smith</td> <td>660 Eisenbrown St.</td> <td>Pre-K</td> </tr> <tr> <td>Sammie Oreiner</td> <td>607 Eisenbrown St.</td> <td>Pre-K</td> </tr> <tr> <td>Lacey Kerchner</td> <td></td> <td>Pre-K</td> </tr> <tr> <td>Wendy Fasig</td> <td>1909 Steuben Rd.</td> <td>Pre-K</td> </tr> <tr> <td>Donna Broad</td> <td>1336 N. 6<sup>th</sup> St.</td> <td>Pre-K</td> </tr> </table> | Robert Heebner | Board Member | Use of Pool | Oriana Diaz | 601 Eisenbrown St. | Pre-K | Holly Smith | 660 Eisenbrown St. | Pre-K | Sammie Oreiner | 607 Eisenbrown St. | Pre-K | Lacey Kerchner |  | Pre-K | Wendy Fasig | 1909 Steuben Rd. | Pre-K | Donna Broad | 1336 N. 6 <sup>th</sup> St. | Pre-K |
| Robert Heebner  | Board Member   | Use of Pool    |              |             |             |                    |       |             |                    |       |                |                    |       |                |  |       |             |                  |       |             |                             |       |
| Oriana Diaz   | 601 Eisenbrown St.   | Pre-K          |              |             |             |                    |       |             |                    |       |                |                    |       |                |  |       |             |                  |       |             |                             |       |
| Holly Smith   | 660 Eisenbrown St.   | Pre-K          |              |             |             |                    |       |             |                    |       |                |                    |       |                |  |       |             |                  |       |             |                             |       |
| Sammie Oreiner  | 607 Eisenbrown St.   | Pre-K          |              |             |             |                    |       |             |                    |       |                |                    |       |                |  |       |             |                  |       |             |                             |       |
| Lacey Kerchner  |  | Pre-K          |              |             |             |                    |       |             |                    |       |                |                    |       |                |  |       |             |                  |       |             |                             |       |
| Wendy Fasig   | 1909 Steuben Rd.   | Pre-K          |              |             |             |                    |       |             |                    |       |                |                    |       |                |  |       |             |                  |       |             |                             |       |
| Donna Broad   | 1336 N. 6 <sup>th</sup> St.  | Pre-K          |              |             |             |                    |       |             |                    |       |                |                    |       |                |  |       |             |                  |       |             |                             |       |
| <b>APPROVAL OF MINUTES</b>                                      | The Minutes from the April 24, 2013 Regular Meeting, May 8, 2013 Special Meeting, May 29, 2013 Regular Meeting, June 26, 2013 Regular Meeting and June 28, 2013 Special Meeting were approved unanimously.   |                |              |             |             |                    |       |             |                    |       |                |                    |       |                |  |       |             |                  |       |             |                             |       |
| <b>HUMAN RESOURCES</b>  | Upon a motion made by Mrs. McCree and seconded by Mr. Heebner, the board considered Resolutions EP-191-214.  |                |              |             |             |                    |       |             |                    |       |                |                    |       |                |  |       |             |                  |       |             |                             |       |
| <b>Instructional Resignations, Terminations and Retirements</b> | <p>EP-191 Kelly Billinger, Elementary, Glenside, resignation effective at the end of the day July 9, 2013.</p> <p>EP-192 Jennifer Calhoun, Family and Consumer Science, Reading Intermediate High School, resignation effective at the end of the day July 15, 2013.</p> <p>EP-193 Amy Hornberger, French Teacher, Reading Intermediate High</p>   |                |              |             |             |                    |       |             |                    |       |                |                    |       |                |  |       |             |                  |       |             |                             |       |

**Instructional Leaves  
of Absence**

School, resignation effective at the end of the day June 26, 2013.

EP-194 Tiffani Kinsey, School Psychologist, Reading Opportunity Center for Children, resignation effective at the end of the day July 23, 2013.

EP-195 Stewart Miller, Special Education, Reading High School, resignation effective at the end of the day July 2, 2013.

EP-196 Amanda Mariano, AP World History Teacher, Reading High School, resignation effective at the end of the day July 23, 2013.

EP-197 Lisa Moynihan, School Counselor, Reading High School, resignation effective at the end of the day July 8, 2013.

EP-198 Laura Preston, Special Education, Reading High School, resignation effective at the end of the day July 18, 2013.

EP-199 Anita Ridge, Science Teacher, Reading Intermediate High School, resignation effective at the end of the day July 18, 2013.

EP-200 Ashley Roth, Special Education, Reading High School, resignation effective at the end of the day July 23, 2013.

EP-201 Joann Scherer, Elementary, 10<sup>th</sup> and Penn, resignation effective at the end of the day July 18, 2013.

EP-202 Michelle Semian, Kindergarten, 13<sup>th</sup> and Green Cottage, resignation effective at the end of the day July 10, 2013.

EP-203 Laura Wagaman, English, Southern Middle School, resignation effective at the end of the day July 3, 2013.

EP-204 Adam Whice, Special Education, Southern Middle School, resignation effective at the end of the day July 1, 2013.

EP-205 Carl Board, Industrial Arts, Northwest Middle School, unpaid leave of absence effective August 20, 2013 through the end of the day December 22, 2013.

EP-206 Veronica Caffurello-Furey, School Nurse, 13<sup>th</sup> and Union Elementary School, Family-Medical leave of absence on an as-needed basis effective September 3, 2013.

EP-207 Kathryn Fromuth, Elementary, Riverside Elementary School,

**Instructional  
Returns from  
Leaves**

general leave of absence effective August 20, 2013 through the end of the day August 1, 2014.

EP-208 Jessica Ramos, Elementary, 12<sup>th</sup> and Marion Elementary School, childrearing leave of absence effective December 31, 2013 through the end of the day April 4, 2014.

EP-209 Amended Resolution - Susan Bitler, Kindergarten, 13<sup>th</sup> and Union Elementary School, childrearing leave of absence effective **March 11, 2013 through the end of the day March 11, 2014.**

EP-210 Amended Resolution - Stacey Weaver, Special Education, RIHS, unpaid leave of absence **effective January 14, 2013 through the end of the day January 1, 2014.**

EP-211 Dawn Conrad, Librarian, Lauer's Park Elementary School, return from childrearing leave effective August 20, 2013.

EP-212 Tiffani Kinsey, School Psychologist, Millmont Elementary School, return from childrearing leave effective August 19, 2013.

EP-213 Beth Kring, Elementary, Northwest Elementary School, return from childrearing leave July 15, 2013.

EP-214 Heather Shutter, Elementary, 13<sup>th</sup> and Union Elementary School, return from childrearing leave effective June 24, 2013.

*The vote was 6 yeas; 0 nays.*

*Yeas: Mrs. Acosta, Mr. Cinfici, Mr. Heebner, Mrs. McCree, Mr. Washington, Mr. Cooper*

*Nays: None. The motion carried.*

**SUPPORT STAFF**

Upon a motion made by Mr. Washington and seconded by Mr. Heebner, the board considered Resolutions SSP-191-194.

**Support  
Resignation**

SSP-191 Aisha Adams, attendance clerk, 10<sup>th</sup> and Penn Elementary School, resignation effective at the end of the day June 20, 2013.

**Support Leaves of  
Absence**

SSP-192 Paul Lesagonicz, custodian, Southwest Middle School, unpaid leave of absence effective September 17, 2013 through the end of the day

October 25, 2013.

**Support Returns  
from Leaves**

SSP-193 Francis Hnot, Jr., custodian, RSHS, return from Family-Medical leave, effective July 5, 2013.

**Elimination of one  
para educator  
position**

SSP-194 Elimination of one OHI assistant, one-on-one, 13<sup>th</sup> and Green Elementary School, due to student moving out of the district.

*The vote was 6 yeas; 0 nays.*

*Yeas: Mr. Cinfici, Mr. Heebner, Mrs. McCree, Mr. Washington, Mrs. Acosta, Mr. Cooper*

*Nays: None. The motion carried.*

**FINANCE AND  
LEGAL**

Upon a motion made by Mrs. McCree and seconded by Mrs. Acosta, the board considered Resolutions FIN-76-82.

**Bill Lists**

FIN-76 Bill Lists for:

June 2013

|                          |                       |
|--------------------------|-----------------------|
| a. General Fund          | \$6,292,853.09        |
| b. Trust and Agency Fund | \$ 9,590.37           |
| c. Special Revenue Fund  | \$ 14,164.39          |
| d. Scholarship Fund      | -0-                   |
| e. Food Service Fune     | <u>\$1,187,929.55</u> |
| TOTAL                    | \$7,504,537.40        |

FIN-77 Bill Lists for:

July 2013

|                        |              |
|------------------------|--------------|
| a. 2008 G.O. Bond Fund | \$355,826.85 |
|------------------------|--------------|

**Financial Reports**

FIN-78 Financial Reports:

May 2013

1A. 2008 Bond Fund Financial Report as of May 31, 2013

1B. Investment Report as of May 31, 2013

1C. 2012-13 Expenditures Status Report for the General Fund for the month ending May 31, 2013.

1D. 2012-13 Revenues Status Report for the General Fund for the month ending May 31, 2013.

1E. Cash Flow Report for the period ending May 31, 2013.

**Homestead/  
Farmstead Property  
Exclusion**

FIN-79 BE IT RESOLVED, That the Reading Board of School Directors amends resolution FIN-69 adopted June 28, 2013 to reflect the following changes:

*HOMESTEAD/FARMSTEAD PROPERTY EXCLUSION*

BE IT RESOLVED, That the Board of School Directors of the Reading School District resolves on behalf of the District's approved homestead and farmstead owners, the Board accepts all property tax reduction allocations offered to the District pursuant to Act 1 and declares it will not seek to reject any such funds as permitted under Act 1, Chapter 9. In order to utilize, as directed in Act 1, the Certified Funds for property tax relief, the District resolves to set the maximum property tax reductions for its approved Homestead and Farmstead properties at \$20,400.00 in the 2013-2014 school year, the real estate tax rate for the District is 16.92 mills. Using the District's millage rates, converting the maximum tax reduction for Homesteads yields a \$345.17 Homestead exclusion and Farmstead exclusion. Where the assessor has approved a property as both a Homestead and Farmstead, the property will receive multiple exclusions, however, whether eligible for multiple exclusions or not, no property may exclude an amount from its assessment greater than the assessed value of the property. The exclusions will apply to tax notices issued on or promptly after July 1, and will not apply to interim real estate tax bills. Any property which loses its approval as a Homestead or Farmstead after the beginning of District's budget year, shall be taxed from that point at the full assessed value without exclusion, and shall receive an interim tax bill reflecting the balance due.

FIN-79

**PlanCon Part I for  
Amanda Stout**

FIN-80 BE IT RESOLVED, That the Reading Board of School Directors approves the submission of PlanCon Part I for the Amanda Stout/Benner's Court Project.

FIN-80

**Extension of van  
leases**

FIN-81 BE IT RESOLVED, That the Reading Board of School Directors authorizes extending the leases on (20) twenty vehicles from Bob Fisher Chevrolet on a yearly basis at a cost of \$4,937.27 per month.

**Settlement  
Agreement with  
Ms. Popote**

FIN-82 BE IT RESOLVED, That the Reading Board of School Directors approves a settlement agreement with Francisca Popote, mother of student 311472, whereby the District will pay to Ms. Popote the sum of \$150.00 as reimbursement for one days wages and the cost of a medical

test.

FIN-82

FIN-83 THIS RESOLUTION WILL BE CONSIDERED AT A FUTURE MEETING.

*The vote was 6 yeas; 0 nays.*

*Yeas: Mr. Heebner, Mrs. McCree, Mr. Washington, Mrs. Acosta, Mr. Cinfici, Mr. Cooper*

*Nays: None. The motion carried.*

**FACILITIES AND SECURITY**

Upon a motion made by Mr. Heebner and seconded by Mrs. Acosta, the board considered Resolutions FAC-48-60.

**Amanda Stout  
Change Orders**

FAC- 48 BE IT RESOLVED, that the Board of School Directors authorizes administration to ratify Change Order EC 1B-18 to Pagoda Electrical in the amount of \$501.36. Change Order EC1B-18 is comprised of Construction Change Directive 027-EC. Monies to be taken from the 2008 Bond Fund. Cost/credit breakdown is as follows:

- As per RSD approved Construction Change Directive 027-EC to Pagoda Electrical , this Change Order item includes installing protective wire guards over the lighting sensors in the Gym. ADD \$501.36

Total cost of Change Order EC 1B-18: \$501.36  
FAC-48-A

FAC-49 BE IT RESOLVED, that the Board of School Directors authorizes administration to ratify Change Order EC 1B-19 to Pagoda Electrical in the amount of \$1,610.64. Change Order EC 1B-19 is comprised of Construction Change Directive 028-EC. Monies to be taken from the 2008 Bond Fund. Cost/credit breakdown is as follows:

- As per RSD approved Construction Change Directive 028-EC to Pagoda Electrical, this Change Order is for revisions to light fixture tops for roof levels in stair D and stair F. ADD \$1,610.64

Total cost of Change Order GC EC 1B-19: \$1,610.64

FAC-49-A

FAC-50 BE IT RESOLVED, that the Board of School Directors

authorizes administration to ratify Change Order PC 1B-8 to JBM Mechanical in the amount of \$9,650.03. Change Order PC 1B-8 is comprised of Construction Change Directive 009-PC. Monies to be taken from the 2008 Bond Fund. Cost/credit breakdown is as follows:

- As per RSD approved Construction Change Directive 009-PC to JBM Mechanical, this change order is for the addition of a 2" storm drain piping to serve the new sidewalk hatch located on the Spruce St. sidewalk. ADD \$9,650.03

Total cost of Change Order PC 1B-8 : \$9,650.03

FAC-51 BE IT RESOLVED, that the Board of School Directors authorizes administration to ratify Change Order PC 1B-9 to JBM Mechanical in the amount of \$2,246.27. Change Order PC 1B-9 is comprised of Construction Change Directive 010-PC. Monies to be taken from the 2008 Bond Fund. Cost/credit breakdown is as follows:

- As per RSD approved Construction Change Directive 010-PC to JBM Mechanical, this Change Order includes the addition of a new exhaust vent to accommodate the new clothes dryer. ADD \$2,246.27

Total cost of Change Order PC 1B-9: \$2,246.27

FAC-51-A

FAC-52 BE IT RESOLVED, that the Board of School Directors authorizes administration to ratify Change Order GC 1B-19 to Lobar Inc. in the amount of \$534.10. Change Order GC 1B-19 is comprised of Construction Change Directive 0032-GC. Monies to be taken from the 2008 Bond Fund. Cost/credit breakdown is as follows:

- As per RSD approved Construction Change Directive 032-GC to Lobar Inc., this Change Order includes approximately 8 feet of GWB partition in the Custodial office. This partition is needed to conceal plumbing. ADD \$534.10

Total cost of Change Order GC 1B-19 : \$534.10

FAC-52-A

FAC-53 BE IT RESOLVED, that the Board of School Directors authorizes administration to ratify Change Order GC 1B-20 to Lobar Inc. in the amount of \$849.20. Change Order GC 1B-20 is comprised of Construction Change Directive 033-GC. Monies to be taken from the 2008

Bond Fund. Cost/credit breakdown is as follows:

- As per RSD approved Construction Change Directive 033-GC to Lobar Inc., this Change Order includes adaptations to install ceiling grid and acoustical ceiling tiles so supplementary HVAC diffusers can be installed. ADD \$849.20

Total cost of Change Order GC IB-20 : \$849.20  
FAC-53-A

FAC-54 BE IT RESOLVED, that the Board of School Directors authorizes administration to ratify Change Order GC 1B-21 to Lobar Inc. in the amount of \$2,697.87. Change Order GC 1B-21 is comprised of Construction Change Directive 034-GC. Monies to be taken from the 2008 Bond Fund. Cost/credit breakdown is as follows:

- As per RSD approved Construction Change Directive 034-GC to Lobar Inc., this Change Order includes the demolition of 6 courses of CMU and adjustments in order to increase the lintel elevation of existing masonry opening. ADD \$2,697.87

Total cost of Change Order GC 1B-21 : \$2,697.87  
FAC-54-A

FAC-55 BE IT RESOLVED, that the Board of School Directors authorizes administration to ratify Change Order No GC 1B-22 to Lobar Inc. in the amount of \$6,571.24. Change Order GC 1B-22 is comprised of Construction Change Directive 017-GC. Monies to be taken from the 2008 Bond Fund. Cost/credit breakdown is as follows:

- As per RSD approved Construction Change Directive 017-GC to Lobar Inc., this Change Order includes repairing existing window sills in phase 3 classrooms. The sills were concealed and had deteriorated and need to be repaired for the new windows. The original cost was a "cost not to exceed" of \$18,702.76, or \$505.48 per classroom. ADD \$6,571.24

Total cost of Change Order GC 1B-22 : \$6,571.24  
FAC-55-A

FAC-56 BE IT RESOLVED, that the Board of School Directors authorizes administration to ratify Change Order GC 1B-23 to Lobar Inc. in the amount of \$4,257.51. Change Order GC 1B-23 is comprised of Construction Change Directive 036-GC. Monies to be taken from the



2008 Bond Fund. Cost/credit breakdown is as follows:

- As per RSD approved Construction Change Directive 036-GC to Lobar Inc., this Change Order includes dry media blasting to remove existing peeling paint at wall and ceiling conditions in stair C that requires surface preparation beyond the requirements for typical preparation of existing painted masonry surfaces.  
ADD \$4,257.51

Total cost of Change Order GC 1B -23 : \$4,257.51  
FAC-56-A

FAC-57 BE IT RESOLVED, that the Board of School Directors authorizes administration to ratify Change Order GC 1B-24 to Lobar Inc. in the amount of \$3,594.50. Change Order GC 1B-24 is comprised of Construction Change Directive 037-GC. Monies to be taken from the 2008 Bond Fund. Cost/credit breakdown is as follows:

- As per RSD approved Construction Change Directive 037-GC to Lobar Inc., this Change Order includes spot cleaning of halo stains and filling of holes made visible after removal of existing wall brackets in the Gym, and removal of paint from existing brick at the location of the demolition in the vestibule at the Northeast corner. ADD \$3,594.50

Total cost of Change Order GC 1B -24 : \$3,594.50  
FAC-57-A

FAC-58 BE IT RESOLVED, that the Board of School Directors authorizes administration to ratify Change Order GC 1B-25 to Lobar Inc. in the amount of \$5,334.91. Change Order GC 1B-25 is comprised of Construction Change Directive 042-GC. Monies to be taken from the 2008 Bond Fund. Cost/credit breakdown is as follows:

- As per RSD approved Construction Change Directive 042-GC to Lobar Inc., this Change Order includes adjustments to concrete stairs and landing near door 118C . This work is needed due to the new oil tank being installed in an area that conflicts with the stair. The district will hold the contractor responsible for the additional charges and seek reimbursement from the contractor.  
ADD \$5,334.91

Total cost of Change Order GC 1B-25 : \$5,334.91

FAC-59 BE IT RESOLVED, that the Board of School Directors authorizes administration to ratify Change Order HC1B-6 to Myco Mechanical in the amount of a credit for \$2,667.46. Change Order HC1B-6 is comprised of Construction Change Directive 005-HC. Monies to be put back into the 2008 Bond Fund. Cost/credit breakdown is as follows:

- As per RSD approved Construction Change Directive 005-HC to Myco Mechanical, this Change Order is for a credit of \$2,667.46 for an adjustment to the concrete stairs and landing outside of door 118C . Credit of \$2,667.46

Total credit of Change Order HC1B-6 : \$2,667.46

FAC-59-A

FAC-60 Whereas, E. R. Steubner has claimed payment due in the amount of \$14,000.00 for additional work performed on 717 Tulpehocken Street facility, and

Whereas, The Reading School District and E.R. Stuebner have agreed to compromise the Steubner claim.

NOW, THEREFORE, BE IT RESOLVED, That the Board of School Directors hereby approves this compromise change order in the amount of \$7,000.00 as payment in full for the claim described herein.

Total cost of Change Order 005-GC : \$7,000

FAC-60-A

*The vote was 6 yeas; 0 nays.*

*Yeas: Mr. Washington, Mrs. Acosta, Mr. Cinfici, Mr. Heebner, Mrs. McCree, Mr. Cooper*

*Nays: None. The motion carried.*

A motion to adjourn was made by Mr. Heebner and seconded by Mrs. Acosta. The meeting adjourned at 7:59 p.m.

*These are the Official Proceedings of the Reading School District Board  
of Directors Regular meeting held on Wednesday, July 24, 2013.*

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*Linda A. Greth*  
**Secretary of the Board**