

Reading School District      December 18, 2013

Special Board Meeting  
December 18, 2013

These are the Official Proceedings of the Reading School District Board of Directors Special Meeting held on December 18, 2013, in the Board Room of the Administration Building, 800 Washington Street, Reading, PA. The meeting was called to order at 6:30 p.m. by Mrs. Acosta, President of the Board.

<b>Roll Call of Board Members</b>	<b>Present:</b> Mr. Cepeda, Mr. Cooper, Mrs. Costenbader-Jacobson, Mr. Guzman, Mr. Heebner, Mr. Moran, Mrs. Acosta  <b>Absent:</b> Mrs. McCree, Ms. Stroman
<b>Public Comment and Presentations</b>	<p>Mr. Ed Terrell shared information with the board regarding the ACOR Art Show. Mr. Terrell was invited to attend the January 27, 2014 Committee-of-the-Whole meeting to share additional information with the board.</p> <p>Dr. John George and staff members from the Berks County Intermediate Unit presented the board with an Administrative Review of the Reading School District, and will report back to the board on January 8, 2014, with a proposal to form a partnership with the board. This partnership will assist the district with the implementation of recommendations identified in the reports issues by the PHRC, the Auditor General's Report, and the PDK Report.</p>
<b>GENERAL RESOLUTIONS</b> <b>Resignation of Karen McCree from the Board</b>	<p>The motion was made by Mr. Moran, and this was seconded by Mr. Guzman.</p> <p><b>GEN-3 BE IT RESOLVED,</b> That the Board of School Directors accepts the resignation of Karen H. McCree from the Board effective January 3, 2014.</p>

HUMAN RESOURCES  
Retirement of Payroll  
Clerk

*The vote was 7 yeas; 0 nays.*

*Yeas: Mr. Cepeda, Mr. Cooper, Mrs. Costenbader-Jacobson, Mr. Guzman, Mr. Heebner, Mr. Moran, Mrs. Acosta*

*Nays: None. The motion carried.*

The motion was made by Mr. Guzman, and this was seconded by Mrs. Costenbader-Jacobson.

SSP-326 Retirement of Michele Paul, Payroll Clerk 5 assigned to the Administration Building, be accepted effective at the end of the day December 6, 2013.

*The vote was 4 yeas; 3 nays.*

*Yeas: Mrs. Costenbader-Jacobson, Mr. Moran, Mr. Cepeda, Mrs. Acosta*

*Nays: Mr. Cooper, Mr. Guzman, Mr. Heebner*

*The motion carried.*

GENERAL  
RESOLUTIONS  
Independent Contractor for  
Payroll Department

The motion was made by Mr. Moran, and this was seconded by Mr. Cepeda.

GEN-4 BE IT RESOLVED, That the Board of School Directors appoints Michele Paul as an independent contractor to assist with the training of new staff and creation of procedures manual, effective December 7, 2013, at the rate of \$25.00 per hour.

*The vote was 4 yeas; 3 nays.*

*Yeas: Mrs. Costenbader-Jacobson, Mr. Moran, Mr. Cepeda, Mrs. Acosta*

**FACILITIES AND  
SECURITY**  
**Reject bids for  
miscellaneous building  
repair haz-mat projects**

*Nays: Mr. Guzman, Mr. Heebner, Mr. Cooper*

**THE MOTION FAILED. A MAJORITY VOTE OF THE FULL BOARD (5 VOTES) WAS NEEDED TO APPROVED THIS RESOLUTION.**

The motion was made by Mr. Cooper, and this was seconded by Mr. Guzman.

**FAC-1** WHEREAS, the Reading School District has requested bids for miscellaneous building repair projects, and

WHEREAS, bids were solicited for the miscellaneous building repair project for Group A project locations and Group B project locations for hazardous materials abatement (collectively the Haz Mat Project) as part of the miscellaneous building repair project, and

WHEREAS, at approximately 3:00 p.m. the Reading School District received three additional bids for the project delivered by Federal Express, and

WHEREAS, the three bids delivered by Federal Express required delivery of the bid packages prior to 10:30 a.m., and

WHEREAS, the Reading School District's engineer for this Haz Mat Project, SSM Group, Inc., has informed the school district that the bid received prior to 1:00 p.m. on December 17, 2013 appears to be excessive given the bid specifications for the Haz Mat Project, and

WHEREAS, the Reading School District believes it is in the best financial interest of the School District to reject the bid received for the Haz Mat Project and rebid the Haz Mat Project portions of the miscellaneous building repair Haz Mat Projects.

NOW, THEREFORE, BE IT RESOLVED, that the Board of School Directors of the Reading School District rejects the bid received for the Haz Mat Project, authorizes the architect and/or engineer for the Reading School District to modify, if necessary, the bid specifications for the Haz Mat Project and further authorizes the Procurement Department for the Reading School District to advertise for bids for the Haz Mat Project for the miscellaneous building repair projects pursuant to the current or revised bid specifications for those parts of the miscellaneous building repair projects.

*The vote was 7 yeas; 0 nays.*

*Yeas: Mr. Guzman, Mr. Heebner, Mr. Moran, Mr. Cepeda, Mr. Cooper, Mrs. Costenbader-Jacobson, Mrs. Acosta*

*Nays: None. The motion carried.*

**Executive Session**

An Executive Session was held from 6:35 to 7:11 p.m., for purposes of personnel and potential litigation.

**Meeting Adjourned**

A motion was made by Mr. Cepeda and seconded by Mr. Guzman. The meeting adjourned at 8:45 p.m.

---

*These are the Official Proceedings of the Reading School District Board of Directors Special Meeting held on December 18, 2013.*

---

*Linda A. Greth  
Secretary of the Board*

---

*Date*