The Special Education Reevaluation/IEP Process

This flowchart shows the basic steps to be followed and the decisions to be made by Local Educational Agencies (LEAs) to meet the requirements for reevaluation and development of Individualized Education Programs (IEPs) for students with disabilities when the request is initiated by the LEA. It is not meant to replace the IDEA or Chapters 14 and 711 of the Pennsylvania Regulations. For more detailed information about the reevaluation process, refer to the annotated Reevaluation Report available at www.pattan.net. Reevaluation is required every 3 years unless it is waived by both LEA and parent(s). In Pennsylvania, a reevaluation for students with an intellectual disability is required every 2 years and cannot be waived.

**LEA Initiated Request**

**Prepare for reevaluation of student**

- Does the student have an intellectual disability? 
  - No: Issue Agreement to Waive Reevaluation
  - Yes: Issue NOREP/Prior Written Notice

- Does the LEA recommend waiving reevaluation? 
  - No: Reevaluation process begins, IEP team (including parents) reviews existing data
  - Yes: Issue NOREP/Prior Written Notice

- Are additional data needed? 
  - No: Issue NOREP/Prior Written Notice
  - Yes: Issue Permission to Reevaluate-Consent Form and NOREP/Prior Written Notice

- Is the student still eligible? 
  - No: Complete Reevaluation Report and send copy to parent
  - Yes: Complete Reevaluation Report and send copy to parent

- Does the parent agree? 
  - No: Issue NOREP/Prior Written Notice
  - Yes: Implement IEP and monitor progress

- Does the LEA recommend waiving reevaluation? 
  - No: Reevaluation process begins, IEP team (including parents) reviews existing data
  - Yes: Issue NOREP/Prior Written Notice

- Is there a change in placement or FAPE? 
  - No: Implement IEP and monitor progress
  - Yes: Complete Reevaluation Report and send copy to parent
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