



**Excuse Note for Absence\***

Student Name: \_\_\_\_\_  
Grade: \_\_\_\_\_  
School: \_\_\_\_\_  
HR Teacher: \_\_\_\_\_  
Date(s) of Absence: \_\_\_\_\_  
Reason for Absence:  
 Illness    Injury    Family Emergency  
 Death in Family  
 Healthcare Appointment –  
Provider Name: \_\_\_\_\_  
 Other: \_\_\_\_\_  
Parent/Guardian Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

\*Excuse notes must be submitted within 5 days of the absence. Absences for educational travel or college visits require completion of a separate form. Please contact your child's school's attendance office to complete the required form.



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